

**IBF CERTIFICATION  
EXPERIENCE REQUIREMENT FORM (INDIVIDUAL)**

As part of the IBF Certification requirement, applicant(s) who are applying for IBF Certification at Levels 2 or 3 are expected to possess at least 3 or 8 years of relevant industry experience respectively.

This form serves as a verification of the applicant's industry experience and shall be endorsed by the applicant's Human Resource (HR) Department or Supervisor.

Part 1: Applicant's Details	
Full Name:	
Organisation:	
Designation:	

Part 2: Programme Details		
Training Provider:	Programme Title:	Completion Date:

Part 3: Certification Scope	
Job Role:	
Industry Segment:	
IBF Certification Title:	

**Part 4: Verification (by HR Department and / or Supervisor)**  
Please verify that the applicant above has met the experience requirements and job role responsibilities for the applied IBF Certification Title (as set out in Part 3):

**For IBF Advanced (Level 2):**

- Possess minimum **3 years** of relevant experience and has demonstrated professional competence and relevant expertise in the selected job role of that industry segment.

**OR**

**For IBF Advanced (Level 3):**

- Possess minimum **8 years** of relevant experience and has demonstrated professional competence and relevant expertise in the selected job role of that industry segment.

**Part 5: Declaration (by HR Department and / or Supervisor)**  
 I hereby affirm that the information provided in this application is true and complete. I understand that any false or misleading information provided may result in the rejection of the application or withdrawal of the IBF Certification status if it is found out subsequent to the approval of the application.

\_\_\_\_\_  
Signatory / Date:  
Name:  
Designation:

\_\_\_\_\_  
Company Stamp  
Email:  
DID: